



Ming Ying Hong <mingyinghong@gmail.com>

Your 37th Bradley International Accepted Artwork

3 messages

Erin Buczynski <ezellefrow@fsmail.bradley.edu>

Fri, Jan 25, 2019 at 3:25 PM

To: Ming Ying Hong <mingyinghong@gmail.com>

Dear Ming,

The following work has been selected for the 37th Bradley International Print and Drawing Exhibition:

Entry One: Amalgamation #3

Please respond to this email to confirm your notification has been received!

Congratulations,
Bradley University Galleries

IMPORTANT INFORMATION

Dates

February 22nd - Artwork due at Bradley University Galleries

March 9th – April 12th - Exhibition on display at Heuser Art Gallery, Hartmann Center Gallery, Illinois Central College Performing Arts Center, Peoria Art Guild, Prairie Center of the Arts, Contemporary Art Center of Peoria, and Studios on Sheridan.

March 7th – Lecture, Janet Ballweg - Bradley International Juror

5pm - Horowitz Auditorium, Caterpillar Global Communications Center

March 9th - Reception, staggered between all venues in the Peoria Community

4:00-5:30pm – ICC, Performing Arts Center

4:30-6:30pm – Heuser Art Center & Hartmann Center Gallery on campus

5:00-8:00pm – Studios on Sheridan

5:30-7:30pm – Prairie Center of the Arts

6:00-8:00pm – Peoria Art Guild

6:30-8:30pm – Contemporary Art Center of Peoria

May 24th - Deadline for pick up / return of work

Delivery & Return of Artwork

The artist is responsible for delivering or shipping the artwork to and from the gallery. A bar-coded shipping label or adequate postage for return shipping must be included with all shipped work. Be sure to label your work clearly so that it can be easily identified. Bradley University Galleries will store artwork for up to 30 days after the closing of the exhibition. Hand deliveries can be dropped off M-F, 8am-12pm & 1pm-4pm to Bradley University, Heuser Art Center, Office 101. *We recommend you notify us in advance of drop to insure someone is available to accept your work.

-If using FedEx Ground or Fed Ex Air: you may generate a PRP (Package Return Pickup Label) and

include with your artwork. It will not be activated/charged to your account until picked up and scanned by FedEx. Please note: you must have your own Fed Ex account to generate a return pickup label. If you need to establish an account you may call: [1-800-503-1428](tel:1-800-503-1428) or go online to www.fedex.com.

-If using UPS: if you have an account you may fill out a ground or air shipping document and include it with your artwork. You can also generate an ARS (Authorized Return Service Label) and include with your artwork, however, the cost for obtaining the ARS label is immediately charged to your account. That being said, if the label is not used, you can call and have it voided. Go to www.ups.com.

-DO NOT send paper return shipping forms unless you list your FedEx or UPS account number on the form and your return address.

Shipping Address:
Bradley University Galleries
Attn: Bradley International
1501 W Bradley Ave
Peoria, IL 61625

Phone number for shipping label - [309.677.2989](tel:309.677.2989)

Liability

Accepted Artwork will be insured for the sale price or other stated value while it is in the custody of Bradley University. **The artist is responsible for insuring the artwork while in transit.** We suggest that you provide insurance to cover the full value of the artwork while in transit. Please provide adequate fees in your return shipping amount to provide for insurance coverage.

Packaging

Artwork must be packaged in sturdy, reusable materials. Please insure your artwork is securely wrapped / packaged and properly labeled. These packages will be reused for the return shipping.

Framing - Labeling

Artwork should be framed, wired, and ready to hang. If your work requires a pedestal or alternative installation, please make note of this and include hardware and set up instructions. **Please fill out the artwork form attached to this email and affix a copy to the back of each artwork.**

Sales

Bradley University Galleries will take 35% on any sale of artwork. This is taken off of the for sale price, not added on. Please use the attached form to make any necessary pricing adjustments to your work.

Awards

The juror will be choosing three awards of 1st, 2nd, and 3rd place. Juror's choices will be announced March 9th, 2019. In addition the University will make a purchase award.

1st Place - \$3,000

2nd Place - \$1,750

3rd Place- \$750

Please let us know if you have any questions, we look forward to seeing your work in person!

Erin Buczynski
Director of Galleries, Exhibitions and Collections
309.677.2989

Visit Bradley University Galleries on [Facebook](#) and [Instagram](#)

**BI Artwork Label.docx**

13K

**BI Artwork Label.pdf**

26K

Ming Ying Hong <mingyinghong@gmail.com>
To: Erin Buczynski <ezellefrow@fsmail.bradley.edu>

Mon, Jan 28, 2019 at 2:40 PM

Erin,

Thank you for notifying me about my acceptance. My work is laminated on 1/4" Plexiglas and will use L-pins in order to mount to the wall. I will provide instructions and hardware in the crate. Please let me know if you have any questions.

Best,
Ming

[Quoted text hidden]

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Ming Ying Hong
310.956.2812

www.mingyinghong.com

Erin Buczynski <ezellefrow@fsmail.bradley.edu>
To: Ming Ying Hong <mingyinghong@gmail.com>

Mon, Jan 28, 2019 at 2:54 PM

That sounds great, thank you Ming.

-Erin

Erin Buczynski

Director of Galleries, Exhibitions and Collections
309.677.2989

Visit Bradley University Galleries on [Facebook](#) and [Instagram](#)

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